

# 2018 Tuition Schedule



Year Level	School Fees (A)	Building Fund (B)	Payments (Including Building Fund) (A+B)			Payments (Excluding Building Fund) (A)		
			Term (4)	Monthly (12)	Fortnightly (24)	Term (4)	Monthly (12)	Fortnightly (24)
Prep to Year 2	\$4,650.00	\$400.00	\$1,262.50	\$420.83	\$210.42	\$1,162.50	\$387.50	\$193.75
Year 3 & 4	\$5,110.00	\$400.00	\$1,377.50	\$459.17	\$229.58	\$1,277.50	\$425.83	\$212.92
Year 5 & 6	\$5,240.00	\$400.00	\$1,410.00	\$470.00	\$235.00	\$1,310.00	\$436.67	\$218.33
Year 7	\$5,935.00	\$400.00	\$1,583.75	\$527.92	\$263.96	\$1,483.75	\$494.58	\$247.29
Year 8	\$6,310.00	\$400.00	\$1,677.50	\$559.17	\$279.58	\$1,577.50	\$525.83	\$262.92
Year 9	\$6,710.00	\$400.00	\$1,777.50	\$592.50	\$296.25	\$1,677.50	\$559.17	\$279.58
Year 10	\$6,960.00	\$400.00	\$1,840.00	\$613.33	\$306.67	\$1,740.00	\$580.00	\$290.00
Year 11	\$7,435.00	\$400.00	\$1,958.75	\$652.92	\$326.46	\$1,858.75	\$619.58	\$309.79
Year 12	\$7,670.00	\$400.00	\$2,017.50	\$672.50	\$336.25	\$1,917.50	\$639.17	\$319.58

## Payment Options and Due Dates

Annually	First Friday of Term 1. Friday, 9 February 2018 by 4:00pm
Term Payment	First Friday of each Term
Monthly Payment	12 equal payments 27 October 2017 through 28 September 2018
Fortnightly Payment	Recurring Friday, 24 equal payments 27 October 2017 through 14 September 2018

All Elective Charges, distance education, VET charges and costs for lost, damaged or non-returned library resources will be charged individually.

## Sibling Discounts

Second Child	5% discount
Third Child	15% discount
Fourth Child	35% discount
Fifth Child	50% discount
Sixth and additional children	75% discount

## Discount for Annual Payment of Fees

An early payment discount of 3.5% is offered on school fees for annual payments made no later than 4:00pm on Friday, 9 February 2018 Term 1, Week 1.

## Mandatory School Fee Payment Agreement Form

The School Fee Payment Agreement Form is a mandatory requirement and **must** be completed and returned to the office by Friday, 13 October 2017. This form advises the School of the frequency in which you agree to make payment of school fees per the payment options listed above. A payment frequency and method must be selected.

Current payment authorities remain valid with ongoing yearly adjustments until written notice of cancellation is received.

## Building Fund Donation

Families are encouraged to donate \$200 per semester to the Hume Anglican Grammar Building Fund.

We wish parents to recognise the role and significance of the contribution in meeting the Schools' development objectives of the school site. Any contributions to the Building Fund are entirely voluntary and variable at the contributor's discretion. The donation is tax deductible.

### **Notice Required when Withdrawing Students**

The School requires a minimum of one full term written notice (10 weeks) before a student is withdrawn from tuition (including at the end of a school year), otherwise a terms fees will be charged in lieu. If a student leaves during a term, no refund will be made for the remainder of the term.

### **Terms and Conditions of Enrolment**

The Enrolment Application and Acceptance constitute a binding contract between the School and parents. School fee policies, due dates and payment arrangements must be adhered to.

It is the responsibility of the parents to ensure the Mandatory School Fee Payment Agreement form is submitted and the agreed payment terms honoured.

If families experience temporary fee payment difficulties, they must contact our Accounts Receivable Officer prior to the due date. An alternative payment arrangement will be discussed with you.

The School reserves the right to withdraw an enrolment where more than one terms' fees become outstanding.

### **Dishonour Fees**

Any bank fees incurred by our financial institution for dishonoured payments will be passed onto the family.

### **Administration Fee for overdue or late payment of fees**

An administration fee of \$50 will be charged for any account that is not paid by the due date recorded on your quarterly (termly) invoice. The full amount must be received in the School's account by no later than 4:00pm on the due date. The School will not be responsible for any delays in receiving a payment (including banking, postal delays or lost mail); therefore, this due date cannot be extended or be negotiated.

## **Contact and Enquiries**

Any queries regarding fees, please contact the Accounts Receivable Officer, Dianne Bartlett, at [fees@humegrammar.vic.edu.au](mailto:fees@humegrammar.vic.edu.au)

### **Address**

Hume Anglican Grammar  
100 Mt Ridley Road  
Mickleham VIC 3062

### **Postal Address**

PO Box 338  
Craigieburn VIC 3064

**Phone:** 03 8339 6900

### **Business Office Contacts**

**Accounts Receivable Officer:** Ms Dianne Bartlett

E: [fees@humegrammar.vic.edu.au](mailto:fees@humegrammar.vic.edu.au)

**Business Manager:** Mr Kieran Mitchell

E: [fees@humegrammar.vic.edu.au](mailto:fees@humegrammar.vic.edu.au)