

# 2020 Tuition Schedule

Year Level	School Fees (A)	Building Fund (B)	Payments (Including Building Fund) (A+B)			Payments (Excluding Building Fund) (A)		
			Term (4)	Monthly (12)	Fortnightly (24)	Term (4)	Monthly (12)	Fortnightly (24)
Prep to Year 2	\$4,940.00	\$400.00	\$1,335.00	\$445.00	\$223.00	\$1,235.00	\$412.00	\$206.00
Year 3 & 4	\$5,420.00	\$400.00	\$1,455.00	\$485.00	\$243.00	\$1,355.00	\$452.00	\$226.00
Year 5 & 6	\$5,570.00	\$400.00	\$1,493.00	\$498.00	\$249.00	\$1,393.00	\$465.00	\$233.00
Year 7	\$6,300.00	\$400.00	\$1,675.00	\$559.00	\$280.00	\$1,575.00	\$525.00	\$263.00
Year 8	\$6,700.00	\$400.00	\$1,775.00	\$592.00	\$296.00	\$1,675.00	\$559.00	\$280.00
Year 9	\$7,120.00	\$400.00	\$1,880.00	\$627.00	\$314.00	\$1,780.00	\$594.00	\$297.00
Year 10	\$7,390.00	\$400.00	\$1,948.00	\$650.00	\$325.00	\$1,848.00	\$616.00	\$308.00
Year 11	\$7,890.00	\$400.00	\$2,073.00	\$691.00	\$346.00	\$1,973.00	\$658.00	\$329.00
Year 12	\$8,150.00	\$400.00	\$2,138.00	\$713.00	\$357.00	\$2,038.00	\$680.00	\$340.00

## Payment Options and Due Dates

Annually	First Wednesday of Term 1. Wednesday, 5 February 2020 by 4:00pm
Term Payment	First Wednesday of each Term
Monthly Payment	12 equal payments 14 November 2019 through 14 October 2020
Fortnightly Payment	Recurring alternate Wednesdays, 24 equal payments 14 November 2019 through 29 September 2020

All Elective Charges, distance education, VET charges and costs for lost, damaged or non-returned library resources will be charged individually.

## Sibling Discounts

Second Child	5% discount
Third Child	15% discount
Fourth Child	35% discount
Fifth Child	50% discount
Sixth and additional children	75% discount

## Discount for Annual Payment of Fees

An early payment discount of 3% is offered on school fees for annual payments made no later than 4:00pm on Wednesday, 5 February 2020 Term 1, Week 1.

## Mandatory School Fee Payment Arrangement

You can now select the preferred payment option as well as set up and manage direct debits on the recently launched **adminHUB**. To be eligible to pay School fees on a monthly or fortnightly basis, you **must** complete your payment arrangement option on **adminHUB** on or before 30 October 2019. After 30 October 2019, Monthly and Fortnightly options will not be available and you will require to pay your fees Termly or annually upfront.

Please note if your school fee account is in arrears as at 30 October 2019, you will not be able to access monthly or fortnightly payment options. Please contact the accounts department to discuss your situation.

## **Bus Services & Instrumental Music**

Bus Services and Instrumental Music are invoiced each term and can be paid either in full by Wednesday 5 February 2020 or by the first Wednesday of each Term. Existing direct debit arrangements will automatically roll over on to a termly basis for 2020.

Where payments are being made directly to the school. We encourage families to utilise the payment facility within **adminHUB**.

In order to secure a place for the Bus Services and Instrumental Music, please complete an application form and direct debit form and submit these to the School by no later than 30 October 2019.

## **Building Fund Donation**

Families are encouraged to donate \$100 per term to the Hume Anglican Grammar Building Fund.

We wish parents to recognise the role and significance of the contribution in meeting the Schools' development objectives of the school sites. Any contributions to the Building Fund are entirely voluntary and variable at the contributor's discretion. The donation is tax deductible.

## **Notice Required when Withdrawing Students**

A minimum of one term's notice must be provided by the first Wednesday of the Term prior to withdrawal, otherwise, you will incur a term's fees in-lieu. If a student leaves during a term, no refund will be made for the remainder of the term.

## **Terms and Conditions of Enrolment**

The Enrolment Application and Acceptance constitute a binding contract between the School and parents. School fee policies, due dates and payment arrangements must be adhered to.

It is the responsibility of the parents to ensure the Mandatory School Fee Payment Agreement form is submitted and the agreed payment terms honoured.

If families experience temporary fee payment difficulties, they must contact our Accounts Receivable Officer prior to the due date. An alternative payment arrangement will be discussed with you.

The School reserves the right to cancel an enrolment where more than one terms' fees become outstanding.

## **Dishonour Fees**

Any bank fees incurred by our financial institution for dishonoured payments will be on charged to the family.

## **Administration Fee for overdue or late payment of fees**

An administration fee of \$50 will be charged for any account that is not paid by the due date recorded on your quarterly (termly) invoice. The full amount must be received in the School's account by no later than 4:00pm on the due date. The School will not be responsible for any delays in receiving a payment (including banking, postal delays or lost mail); therefore, this due date cannot be extended or be negotiated.

## **Contact and Enquiries**

Any queries regarding fees, please contact Accounts Receivable at [fees@humegrammar.vic.edu.au](mailto:fees@humegrammar.vic.edu.au)

### **Address**

Hume Anglican Grammar  
100 Mt Ridley Road  
Mickleham VIC 3062

### **Postal Address**

PO Box 338  
Craigieburn VIC 3064

**Phone:** 03 8339 6900

### **Accounts Receivable:**

**Phone:** 03 8339 6957

Mrs Kersty Little

Ms Dianne Bartlett

**Finance Manager:** Mr Chris Pandya

**Business Manager:** Mr Kieran Mitchell

